

Seminar Room

AV USER GUIDE

For assistance call IT Services
& Digital Solutions:
01202 965515
For further user guides visit:
avi.bmth.ac.uk

1 START THE SYSTEM



Tap the touchscreen
at the lectern



The AV equipment
will switch on

2 CHOOSE AN INPUT



Select an input source
from the top row



Your chosen input will
be displayed

3 FURTHER INFORMATION



Volume level is controlled
from the touchscreen



The USB-C lead allows you
to charge your laptop and
use **BU Lecture Capture**

INPUT SOURCES



PC

The teaching PC



Laptop

USB-C or HDMI lead



Doc Cam

Document camera



Cast

Wireless presentation

CAPTURE



MICROPHONE

Mute or un-mute
the ceiling-mounted microphone



USB

Choose whether to use the **BU Lecture Capture**
hardware with the teaching PC or a user laptop

i To use the **BU Lecture Capture** hardware with a laptop device, ensure the **USB-C** lead is connected

HELP

IF YOU NEED ASSISTANCE...



Press the **Help** button on the touchscreen to speak directly with
the IT Help Desk, Estates Help Desk or Emergency Services

Scan the QR code for more AV user guides and resources

