

Lecture Theatre

AV USER GUIDE

For assistance call IT Services
& Digital Solutions:

01202 965515

For further user guides visit:

avi.bmth.ac.uk

1 START THE SYSTEM



Tap the touchscreen
at the lectern



The AV equipment
will switch on

2 CHOOSE AN INPUT



Select an input source
from the top row



Your chosen input will
be displayed

3 FURTHER INFORMATION



Volume level is controlled
from the touchscreen



The USB-C lead allows you
to charge your laptop and
use **BU Lecture Capture**

INPUT SOURCES



PC

The teaching PC



Laptop

USB-C or HDMI lead



Doc Cam

Document camera



Cast

Wireless presentation



Blu-ray

Play a Blu-ray disc



CAPTURE



CAMERA

Adjust camera settings
- *pan, tilt, zoom or select from
preset positions & tracking*



MICROPHONE

Mute or un-mute
the lectern and wireless
microphones



USB

Choose whether to use the **BU
Lecture Capture** hardware with the
teaching PC or a user laptop



To use the **BU Lecture Capture** hardware with a laptop device, ensure the **USB-C** lead is connected



CONTROLS



LIGHTS & BLINDS

Adjust the blinds and lighting levels
in the room - raise/lower, choose
from preset scenes etc. *(if available)*



AUDIO SETUP

Select which type of audio you'd like to
use - Auto, Stereo or Dolby Surround
(if available)



HELP

IF YOU NEED ASSISTANCE...



Press the **Help** button on the touchscreen to speak directly with
the IT Help Desk, Estates Help Desk or Emergency Services

Scan the QR code for more AV user guides and resources

